

Bicycle Pedestrian Coordinating Committee
Lee County Metropolitan Planning Organization
Tuesday, November 28, 2023
Fort Myers Collaboratory
2031 Jackson Street,
Fort Myers, FL 33901
10:00 a.m.



Meeting Minutes

Agenda Item #1 – Call to Order

The in-person meeting was called to order at approximately 10:05 a.m. by BPCC Vice-Chair Teresa Lewis.

Agenda Item #2 - Roll Call/Introductions

MPO staff recorded the roll as those in attendance introduced themselves. There was a quorum. Those in attendance included:

From the BPCC

Alisha Cody	Cape Coral Police Department
Brandon Kaczmarek	Lee County Parks and Recreation
Clarissa Diaz	LeeTran
David Wagley	Lee County Department of Community Development
David Wheaton	Member-at-Large
Dawn Huff	LeeTran
Diane Holm	Injury Prevention Coalition
Dominic Konieczki	Lee County Sheriff's Office
Jennifer Hagen	Member-at-Large
Lee Waller	Lee County Parks and Recreation
Olivia Cassidy	LeeTran
Randy Krise	Citizen Advisory Committee
Sean Gibbons	City of Bonita Springs
Simone Behr	Lee County Visitor and Convention Bureau
Syndi Bultman	Lee Health Trauma
Teresa Lewis	Member-at-Large/Vice-Chair
Tracey Thornton	Lee Health Trauma

Others in attendance included Ron Gogoi, Brian Raimondo, and Don Scott with the Lee County MPO; Thomas Marquardt with Lee County Department of Transportation; LCSO Deputy; Jim Meyer with the City of Sanibel; and Jodi Walborn with Blue Zones.

Agenda Item #3 - Public Comments on Items on the Agenda

There were no public comments on items on the agenda.

Agenda Item #4 - *Approval of the September 26, 2023 Meeting Minutes

Mr. Randy Krise made the motion to approve the September 26, 2023 Meeting Minutes. Ms. Jennifer Hagen seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #5 - *Approval of the October 24, 2023 Meeting Minutes

Ms. Syndi Bultman made the motion to approve the October 24, 2023 Meeting Minutes. Mr. Sean Gibbons seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #6 - *Approval of the October 24, 2023 Joint Meeting Minutes

Ms. Syndi Bultman made the motion to approve the October 24, 2023 Joint Meeting Minutes. Mr. Brandon Kaczmarek seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #7 - *Approval of BPCB Bylaws

Mr. Ron Gogoi explained that the bylaws changes were discussed at length at the October BPCB meeting. However, there was an additional change that staff introduced since that meeting that involved the eligibility requirements of alternates to non-staff primary representatives appointed by some of the smaller municipalities. Eligibility included the length of time the alternate lived within the jurisdiction during the year. Staff felt that as long as the primary member is a year round resident, it is ok if an alternate lived in the jurisdiction only half the year. The BPCB Bylaws updates were attached to the agenda packet and [posted to the MPO website](#).

Ms. Jennifer Hagen made the motion to approve the BPCB Bylaws. Ms. Syndi Bultman seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #8 - Bus Stops and Facilities ADA Improvement Plan

Ms. Dawn Huff with LeeTran presented this agenda item on the LeeTran Bus Stops and Facilities ADA Improvement Plan. She provided a Power Point presentation that can be viewed at the following link: [LeeTran Updates](#)

Agenda Item #9 - Visitor & Convention Bureau Presentation

Ms. Simone Behr with the Lee County Visitor and Convention Bureau (VCB) presented this agenda item as a highlight to the agency's bicycle and pedestrian related activities and milestones for the year. She provided a PowerPoint presentation that can be viewed at the following link: [VCB Updates](#)

Agenda Item #10 - Report on Transportation Related Legislation

Mr. Don Scott reported on transportation related legislation that are going to be introduced in the 2024 Florida Legislative session. His presentation can be viewed at the following link: [Legislative Updates](#)

Agenda Item #11 - Report on FDOT's Draft Tentative Work Program

Mr. Ron Gogoi showed a FDOT Work Program video that can be viewed at the following link: [FDOT Five Year Work Program - YouTube](#). He then presented the adopted 2023 MPO Priorities and called out the projects identified in those priority lists that were funded by FDOT as part of the new draft tentative program for FY 2025 – FY 2029. His slides can be accessed at the following link: [MPO Priorities](#) Mr. Randy Krise provided additional information on the Lee County Port Authority projects.

Agenda Item #12 - Local Agency/FDOT/MPO Updates

Mr. Gogoi shared slides showing the proposed safety counter measures that FDOT would be installing to protect users of the SR 80 Shared Use Path by Cartagena Avenue. The countermeasures include

school warning signs, enhancement of crosswalks, white and red raised pavement markers and flexible delineators. The slides can be accessed at the following link: [FDOT/MPO Updates](#) The committee briefly discussed the future Crystal Drive extension project, City of Fort Myers adoption of a Complete Streets Policy, future presentation on the City of Bonita Springs Complete Streets Policy, and possible synthesis of local government complete streets policies/metrics.

Agenda Item #13 - Public and Member Comments on Items not on the agenda

There were no comments on items not on the agenda.

Agenda Item #14 – Announcements

There were no announcements.

Agenda Item #15 - Topics for next meeting

It was mentioned there was no December meeting and the next meeting was in January. Topics suggested for January meeting included update on fatalities, safety, and complete streets. Mr. Scott noted the current percentage of annual spending on transit by FDOT.

Agenda Item #16 - Information and Distribution Items

There were no information and/or distribution items.

The meeting was adjourned at approximately 11:50 p.m.

LeeTran introduced their new planner Ms. Olivia Cassidy and noted that Clarissa Diaz would be the alternate.

An audio recording of the meeting can be accessed at the following link: [BPC November 28, 2023](#)

*Action Items †May Require Action

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